



## STAFF REPORT INFORMATION ONLY

### Operating Budget Monitoring Report – March 31, 2015

<b>Date:</b>	May 25, 2015
<b>To:</b>	Toronto Public Library Board
<b>From:</b>	City Librarian

#### **SUMMARY**

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The purpose of this report is to provide the Toronto Public Library Board with a summary of the gross and net operating expenditures of Toronto Public Library (TPL) for the three months ending on March 31, 2015.

As of March 31, 2015, TPL spending is on budget. An unfavourable expenditure variance of \$0.243 million consists mainly of salaries, materials, supplies, equipment and services associated with specific library initiatives not included in the budget but funded from grants from the Toronto Public Library Foundation and others, and included in the \$0.248 million favourable revenue variance.

Expenditures and revenues are monitored on an on-going basis to ensure that spending is within the available budget.

#### **FINANCIAL IMPACT**

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As a result of the first three months of operations in 2015, TPL spending is essentially on budget, reporting a small favourable net expenditure variance of \$0.005 million consisting of a favourable revenue variance of \$0.248 million offset by an unfavourable expenditure variance of \$0.243 million.

The year-end projection is for the budget to be fully spent.

The Director, Finance and Treasurer has reviewed this financial impact statement and is in agreement with it.

#### **DECISION HISTORY**

At its meeting on March 23, 2015, the Board adopted the Council-approved operating budget of \$188.646 million gross and \$172.130 million net.

As part of the City's annual evaluation of insurance requirements, funds approved in the City's Non-Program to cover insurance cost are reallocated to various City programs to reflect individual need. The Library has been allocated an additional \$0.102 million for 2015, increasing the operating budget to \$188.748 million gross and \$172.232 million net.

## **ISSUE BACKGROUND**

Operating results are usually reported to the Toronto Public Library Board on a quarterly basis.

## **COMMENTS**

As of March 31, 2015, TPL spending is essentially on budget, reporting net spending of \$0.005 million under budget, consisting of a favourable revenue variance of \$0.248 million offset by an unfavourable expenditure variance of \$0.243 million.

Grants and donations of \$0.282 million received for specific programs, which are in addition to the budget, fully offset costs incurred for this purpose, which appear in the attached summary as unfavorable variances for staff, materials, supplies, equipment and services, and favourable variances in other revenues and grants.

Temporary savings due to the timing of expenditures in general building and equipment maintenance, supplies and services offset the following year-to date unfavourable variances:

- \$0.202 million over-expenditures in utilities;
- \$0.200 million in foreign exchange loss;
- \$0.028 million under-achievement in fines revenue that continues a downward trend that began in 2014.

Expenditure controls measures have been implemented to ensure that spending is on budget at the end of the year.

## **CONTACT**

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## **SIGNATURE**

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Vickery Bowles  
City Librarian

## **ATTACHMENTS**

Attachment 1: Operating Budget Monitoring Report for the Period Ending March 31, 2015