

Operating Budget Monitoring Report – Sept. 30, 2013

Date:	November 18, 2013
To:	Toronto Public Library Board
From:	City Librarian

SUMMARY

The purpose of this report is to provide the Toronto Public Library Board with a summary of gross and net expenditures of the Toronto Public Library (TPL) for the nine months ending on September 30, 2013.

At the end of September 2013, TPL reports a favourable net expenditure variance of \$0.526 million comprised of an unfavourable expenditure variance of \$0.490 million and a favourable revenue variance of \$1.016 million.

The year-end projection of a \$0.551 million surplus reflects mainly salary savings experienced during the year. However, depending on the outcome of the measures taken to fill vacant positions the year-end surplus could change.

FINANCIAL IMPACT

Net expenditures for the nine-month period ending September 30, 2013 were under spent by \$0.526 million, which consists of an unfavourable expenditure variance of \$0.490 million and a favourable revenue variance of \$1.016 million.

The \$0.490 million over expenditures are mainly due to the cost of equipment, services and rents associated with specific library programs that are funded from grants and donations, partially offset by \$0.784 million under expenditures in salaries. Savings in salaries are due to the implementation of the 2012 restructuring, the temporary closure for renovations of the Fairview district library, and higher gapping due to high levels of staff movement.

The year-end net expenditure projection of a \$0.551 million surplus reflects mainly salary savings experienced during the year. Any operating surplus at the end of the year is returned to the City.

The Director, Finance and Treasurer has reviewed this financial impact statement and is in agreement with it.

ISSUE BACKGROUND

TPL's 2013 operating budget is \$182.0 million gross and \$165.4 million net, which includes in-year Council approved adjustments.

Operating results are usually reported to the Toronto Public Library Board on a quarterly basis. Any annual TPL operating surplus is returned to the City.

COMMENTS

As of September 30, 2013, TPL has a favourable net expenditure variance of \$0.526 million, consisting of an unfavourable expenditure variance of \$0.490 million and a favourable revenue variance of \$1.016 million.

The \$0.490 million over expenditures are mainly due to the cost of equipment, services and rents associated with specific library programs which are funded from grants and donations, partially offset by \$0.784 million under expenditures in salaries. Savings in salaries result from the implementation of the 2012 restructuring, the temporary closure for renovations of the Fairview district library, and higher gapping due to high levels of staff movement. Measures have been taken to improve the process of filling vacant positions.

The year-end net expenditure projection of a \$0.551 million surplus reflects mainly salary savings experienced during the year. However, depending on the outcome of the measures taken to fill vacant positions, the year-end surplus may change.

CONTACT

Larry Hughsam; Director, Finance & Treasurer; Tel: 416-397-5946; Fax: 416-393-7115;
E-mail: lhughsam@torontopubliclibrary.ca

SIGNATURE

Jane Pyper
City Librarian

ATTACHMENTS:

Attachment 1: Operating Budget Monitoring Report for the Period Ending Sept. 30, 2013